

AGENDA
Bear Mountain Water District
Public Meeting 1/28/26

Call meeting to order at **Chelan Fire Station** (1:00pm)

Updates from Prior Month(s)

Approve 12-17-25 Minutes, make needed corrections

- 1) Jordan Hampton**
 - a) Entry Level Field Technician offer?
- 2) Board to approve BMWD Expenditures**
 - a) 2 ea. November Vouchers - \$13,220.71 4ea. December Vouchers \$12,641.66
- 3) DOH-WSP**
 - a) Ben and Tim are working on Chapt 8&9 of the WSP, about 50% complete expected completion mid-February
 - b) Talked with John Torrence Monday 1/26, discussed Financial Reporting status
 - c) Sheri Miller, our DOH contact has left. Ben to update current view of DOH contacts
- 4) Server/Network at Shop**
 - a) Work is completed, network established, new multi-user version of Sage is installed
 - b) Computer, software, IT labor, office supplies still in CIP, \$4K to \$5K total
 - c) Still a few small bugs to work out
- 5) Signature Scanning by Commissioners**
 - a) We are having trouble complying with County clarity requirements
 - b) Software for docu-sign? Standard process by all Commissioners?
- 6) MRSC Membership**
- 7) Maintenance/Upgrade Status**
 - a) ITC upgrade in progress at Bear Mtn pumphouse, 30% invoiced to date
 - b) Replace motor at BMR Booster Station
 - c) Replace check valve at HM/HR Well Pumphouse
 - d) Other maintenance issues

New Items

- 1) Financials**
 - a) Tim to review December 2025 Financial Statements with Board
 - b) WA State Audit will start in February
 - c) Insurance Renewal
 - d) Office Update