

Bear Mountain Water District
Minutes-Commissioner Board Meeting 1/28/25

Meeting at Chelan Fire Station commenced 1:00pm

Present:

Dale Watkins, Jim Batdorf, Kevin Palmer, Ben Behrle, Tim Rizzo, Doug Willcox,

Prior minutes of 1/17/25 Board Meeting reviewed, accepted without changes noted.

1) Board approved Nov 25 expenditures of \$13,220.71, Dec 25 expenditures of \$12,641.66

2) New Employee

a) Jordan Hampton accepted Commissioner approved offer letter of BMWD employment

3) DOH Water System Plan

a) Tim and Ben still working on Financial section (Chapters 8 and 9)

b) Completion expected late February

c) About 50% complete

4) Sage/Network Upgrade

a) Work is now completed, total costs estimated to be around \$5,000-\$6,000

b) Ben and Tim have ability to work remotely and access Sage at the same time

c) Costs still in CIP, will capitalize when project invoices are all paid

5) Office Issues

a) Commissioners approved \$120 purchase of DocuSign software to facilitate document approval process. County was having trouble reading our submitted .pdf documents

b) Commissioners approved BMWD membership in MRSC, this will provide additional resources
Looking at one year trial at approx \$225

6) Maintenance Work

a) BMR Pumphouse project(\$60,000K) at Golf Course nearly complete, waiting for valves, 90% complete

b) BMR Booster Station Upgrade (\$8,428.29) and HM/HR Well Check Valve Replacement (\$1,139.37) are done

c) Liquid Vision work to clean three tanks (\$11K) to start when weather allows

Financial Report

1) Financial Statements

a) **Revenues** on BMWD Mgmt. Statement were \$51,078 for December 2025 and \$681,564 YTD

b) **BMWD Operating Income** (before Depr and Interest) was \$25,832 for December 2025 and \$339,784 YTD

c) Total **BMWD Book Surplus** was \$334 for December 2025 and \$35,089 YTD (5.1%) (incl Interest + Depreciation)

d) YTD Revenues were \$59,987 over Budget, December 2025 YTD Operating Expenses are \$21,955 under Budget YTD. Operating Surplus (before Interest and Depreciation) was \$81,942 greater than Budget.

e) Overall Net Deficit was \$101,540 less than Budget

f) Segment Operating Statements were also presented.

g) Balance Sheet \$424,576 in Cash, A/R \$114,939, CIP \$250,886

h) Current Liabilities \$19,220, LT Debt \$1,411,857 Equities \$2,621,284

Meeting Adjourned 2:15pm

Next Meeting 1:00pm 2-25-26 at Chelan Fire Station

Tim Rizzo, Secretary